This form is available online at <http://www.fedcareerinfo.com> and is used to prepare Individual Development Plans. [*Take Charge of Your Federal Career*](https://www.amazon.com/Take-Charge-Your-Federal-Career/dp/0943641284?ie=UTF8&keywords=Take%20Charge%20of%20Your%20Federal%20Career&qid=1412956953&ref_=sr_1_1&s=books&sr=1-1)*; A Practical, Action-Oriented Career Management Workbook for Federal Employees* is also available.

Career Exploration Blog:  <http://www.federaljobs.net/blog>
Federal Jobs & Career Center: <http://www.federaljobs.net>
Federal Employee Retirement Planning Site: <http://www.federalretirement.net>

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| IDP DEVELOPMENT WORKSHEET |
| 1. Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2. Current Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Series: \_\_\_\_\_\_ Grade: \_\_\_\_\_3. Career Goals & Objectives (If Known)OneYear Plan:  FiveYear Plan: |
| 4. **Self-Assessment/Current**  Performance; Needs; Additional KSAs to Meet Individual Goals and  Objectives | 5. **Suggested Performance Activity** |
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